



Control Number: 50664

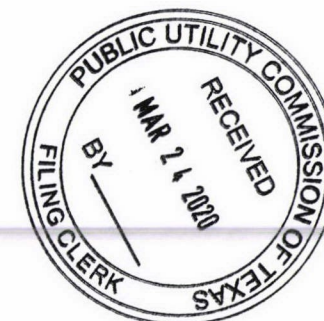


Item Number: 72

Addendum StartPage: 0

**Infection Control Plan
Policies and Procedures
of:**

Chesnut's Hearing Aid Center
208 N Main St
Grand Saline, TX 75140



Date: **March 2020**
Revised: _____
Revised: _____

Check List or Audit Tool
for Implementation of ICP Practices
(applicable to public and private audiology practice settings)

In accordance with OSHA's Bloodborne Pathogens Standard 29CFR 1910.1030

ITEMS	(Not) Implemented	(Partially) Implemented	Fully Implemented	N/A	Comments:
Waiting Area					
Infection Control signs at entry					CDC (Center for Disease Control and Prevention) Resource/Signs are place at entry -STOP The Spread Signs -What you need to know about coronovirus disease 2019 (COVID-19) -DO YOUR PART signage -Germs all around you WASH YOUR HANDS
Infection Control signs at reception desk					CDC (Center for Disease Control and Prevention) Resource/Signs are placed at Reception -15 Days to Slow the Spread -Printed Hand-Outs: 10 ways to manage respiratory symptoms at home CERC in an infectious Disease Outbreak
Reception					
Personal Protective Equipment (PPE) available (masks, gloves)		Partially Completed *with additional orders pending			Gloves Sizes: Large, Medium & Small on hand Masks: Standard on hand *additional N95 on order
Reception staff can maintain 1 meter distance from patients					Also note: Counter width is compliant and meets recommended distance over 1 meter
Telephone screening protocol has been developed and implemented					Office protocol recommends persons only use their own personal cell phone and not office landlines, unless urgent and then must follow the new implemented guides lines for disease spread prevention. (reference Infection prevention and control guidelines for Audiology pg 17 1.4)
ITEMS	(Not)	(Partially)	Fully	N/A	Comments:

72

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	Implemented	Implemented	Implemented		
Treatment Rooms					
Alcohol-based hand cleaner available in all rooms or hand washing sinks with soap available I all rooms			YES		<u>All Sinks have VioNex Hand Soap Cleaner</u> Sink # 1 Wall Dispenser VioNex Sink # 2 VioNex Hand Pump *note! <u>offer Sink Hand washing</u> due to: –Alcohol-based (back-ordered) hand cleaner
Rooms only have essential supplies			Yes		Updated: Any extra supplies are to be kept in cabinets until needed.
Written policies exist for decontamination treatment rooms between patients and ad the end of the day			Yes		<u>-Precautions for Routine Practices</u> (reference guidelines page 8 and 9) Reference Sources: -Infection Control in the Audiology Clinic (second edition) -Infection Prevention and Control Guidelines for Audiology
ITEMS	(Not) Implemented	(Partially) Implemented	Fully	N/A	Comments:

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			Implemented		
Cleaning Procedures					
Written procedures for cleaning the office setting have been provided by (0r to) the cleaning staff			Yes		Current Manuel Updated
Approved and appropriate disinfectant products are available for patient surfaces			Yes		Hard Surface Disinfectants: - Audiologists Choice Spray - CaviCide surface disinfectant decontaminate cleaner Cold Sterilization - Sporox 11 / Cold Sterilizing and Disinfection Solution
Approved and appropriate procedures are available for equipment and instruments			Yes		See <u>Procedure Infection Control Protocol</u> for: Ear-mold Impression procedures: pg 120 Dispensing hearing Aids pg 121 Accepting or receiving hearing aid or ear-molds from patients Performing a hearing aid listening check pg 122 Performing electrostatic analysis of hearing aid pg 123 Performing real-ear measurements pg 123 Ear-mold or hearing aid modification procedures pg 124
ITEMS	(Not) Implemented	(Partially) Implemented	Fully Implemented	N/A	Comments:

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Protocol Development and Staff Training					
Annual staff Training or updating completed on infection prevention			YES		Added: New: Hand Outs to be provided (Resources printed from: CERC and CDC)
Annual staff Training on proper PPE use			YES		<u>Audiology online Courses:</u> 1. Infection Control: Strategies for Protection and Prevention in the Dispensing Workplace 2. Infection Prevention and Control for the Hearing Healthcare practice
Disinfection / Sterilization of Medical Devices					
Manufactures instructions are followed			YES		Class Reviewed Annually
Process for cleaning semi-critical and critical devices including written protocols for: disassembly, sorting and soaking physical removal of organic material rinsing, drying, physical inspection, wrapping rinsing, drying, physical inspection, wrapping			YES		See Current Infection Control Plan for All: <u>Immittance Audiometry</u> -Cold Sterilization -Instruments / Cleaning / Sterilization / Use / Proper Storage

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Check List or Audit Tool
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PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also *Procedures Manual Index*.

Procedure	ICP#1 Categorization of Employees	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

- 1 ICP #1: Employer shall identify whose duties include routine/tasks/ or procedures potential exposure to blood or other potentially infectious material Policy (29 CFR 1910.1030)
- 2 Procedure: each employee will be classified into 1 of 3 categories based on exposure potential to infectious material associated with duties.
- 3 Descriptions of Category 1, 2 and 3 personnel job requirements
Refer to page 170
INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC - Resource Book
- 4 Additional updated Reference since onset of (Covid-19) see:
Infection Control Strategies for Protection and prevention in the Dispensing Workplace -
(Power Point Audiology Online course and printout Resource by: Starkey Hearing)
- 5 ICP TASKS AUDIT CHECK LIST
with specified tasks based on each individual Category assigned to each person
- 6 ICP Audit Chart - continual updating
(to be completed) Daily, Weekly, Monthly and Annually (per frequency for cleaning, disinfecting or sterilization required)
Staff / Employees names, SS numbers, with Signatures or Initials as required
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Notes

PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also [Procedures Manual Index](#).

Procedure	ICP#2 Hepatitis B (HBV) Plan and Records	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

1	ICP: Hepatitis B (HBV) - Policy in accordance with OSHA blood-borne Pathogens standard (29CFR 1910.1030)
2	Hepatitis B (HBV) Vaccination Plan and Records of Vaccination
3	Infection Control Strategies for Protection and prevention in the Dispensing Workplace - (Power Point Audiology Online course and printout Resource by Starkey Hearing)
4	Refer to page 172 INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC - Resource Book
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PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also Procedures Manual Index.

Procedure	ICP#3 Annual Training Plan Employees/Records	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

1	ICP#3 Annual Training Plan of Staff/Employees and Records
2	Refer to page 173 for signatures/initials as instructed in Reference manual *see resources listed *INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC - Resource Book
3	*Infection Control Strategies for Protection and prevention in the Dispensing Workplace - (Power Point Audiology Online course and printout Resource by Starkey Hearing)
4	See ICP Audit Chart for tracking educational courses of Staff / Employees
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PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also Procedures Manual Index.

Procedure	ICP#4 Plan for Accidents and Accidental Exposure Follow-up	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

- 1 ICP: Plan for Accidents and Accidental Exposure Follow-up
- 2 Refer to page 175
INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC - Resource Book
- 3 ICP Audit Chart - continual updating
(to be completed) Daily, Weekly, Monthly and Annually (per frequency for cleaning, disinfecting or sterilization required)
Staff / Employees names, SS numbers, with Signatures or initials as required
- 4 Additional updated Reference since onset of (Covid-19) see:
Infection Control Strategies for Protection and prevention in the Dispensing Workplace -
(Power Point Audiology Online course and printout Resource by: Starkey Hearing)
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Notes

PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also *Procedures Manual Index*.

Procedure	ICP#5 Implementation Protocols	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

1	ICP#5 Implementation Protocols (Engineering and work practice controls) Refer to page 176 INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC -Resource Book
2	See List of: Tools, products and solutions used at Chesnut's Hearing Aid Center for purposes of: Cleaning, Disinfecting, and sterilization per requirements of instructions from each product or tool used.
3	*Additional Course Reference see: Infection Control Strategies for Protection and prevention in the Dispensing Workplace - (Power Point Audiology Online course and printout Resource by Starkey Hearing)
4	See ICP Audit Chart for tracking frequency of all tasks required for implementing said protocols
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PROCEDURES MANUAL

Simplify training, create consistency with standard procedures for regular tasks. See also **Procedures Manual Index**.

Procedure	ICP#6 Post Exposure Plans and Records	Date Created	3/20/2020
Department	Front and Back Office Staff	Created By	Sarah Chesnut

Steps

1	ICP#6 Post Exposure Plans and Records (Emergency Procedures)
2	Additional Reference: Infection Control Strategies for Protection and prevention in the Dispensing Workplace - (Power Point Audiology Online course and printout Resource by Starkey Hearing)
3	Call 911 if Warranted, see also (Form 5-A, Appendix F) for Post Exposure Management Record of any exposure incident of any staff or employee
4	Reference page 178 INFECTIOUS CONTROL IN THE AUDIOLOGY CLINIC - Resource book for INSTRUCTIONS
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